



Rose Green Infant School
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West Sussex
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Friday 10th January 2020

Dear Parent/Carer

Election of Parent Governors - Rose Green Infant School

Every maintained school in England has a Governing Body responsible to the local community for running the school. There is currently one vacancy for a Parent governor and will shortly be a second. The term of office will be 4 years.

If you are interested in standing for election as a Parent governor of the school, please complete the enclosed nomination form, ensuring that you obtain the signature of 2 parents/legal guardians who support your nomination. You must also include a brief election statement. Please return any nomination forms **by 3pm on Friday 31st January 2020**. If three or more nominations are received, I shall send all parents/carers voting papers, which will include the candidates' election statements.

In the event of a ballot I have arranged for votes to be counted at **3.15 pm on Friday 14th February 2020**, or at a time mutually agreed with all candidates, and each candidate or his authorised representative may attend the count. I shall arrange for all parents/carers to be notified of the result.

I have enclosed an extract from the Regulations concerning the qualifications and disqualification connected with the office of governor, which you should read carefully. If you have any queries about them or about the procedure, I shall be pleased to answer them.

All elected parent governors are required to complete a DBS check through the school, within 21 days of their election.

Yours sincerely,

Sally Dreckmann
Headteacher

Working Together, to Learn, Achieve and Have Fun!
Headteacher: Mrs Sally Dreckmann BEd (Hons) NPQH

