

Rose Green Infant School Hawkins Close Bognor Regis West Sussex PO21 3LW

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what3words location: riverbank.flannel.crumbles

17th October 2025

Dear Parent

Election of Parent Governors Rose Green Infant School

Every maintained school in England has a Governing Body responsible to the local community for running the school. There is currently a vacancy for a Parent governor.

If you are interested in standing for election as one of the Parent governors of the school, please complete the enclosed nomination form, ensuring that you obtain the signature of 2 parents/legal guardians who support your nomination and return it to me by 12 Noon on 14th November 2025. You must also include a brief election statement. If two or more nominations are received, I shall send all parents voting papers, which will include the candidates' election statements.

In the event of a ballot, I have arranged for votes to be counted at 3:15 p.m. on Friday 21th November 2025 or at a time mutually agreed with all candidates, and each candidate or their authorised representative may attend the count. I shall arrange for all parents to be notified of the result.

I have enclosed an extract from the Regulations concerning the qualifications and disqualification connected with the office of governor, which you should read carefully. The WSCC Prospective governors support booklet and WSCC Becoming a school governor is also attached.

If you have any queries about them or about the procedure, I shall be pleased to answer them.

All elected parent governors are required to complete an enhanced criminal record application within 21 days of their election.

Yours sincerely,

Headteacher

Responsible Resilient Motivated Independent Creative













