

23rd June 2021

Dear Year 2 Parents,

Update on Year 2 Transition Arrangements and New Parents' Meeting

I am writing to you to provide an update on our transition arrangements for this term. Following the delay in easing of COVID restrictions, West Sussex County Council announced last week that the transition day for children transferring from Year 6 to Year 7 and Year 2 to Year 3 on Wednesday 7th July will not go ahead on this date. As communicated with you previously, we anticipated that this scenario could be a possibility, so we will revert to our back-up plan, which instead of the whole of Year 2 attending the Junior School at once and for the whole day, we will scale back to each individual Year 2 class attending on their own, for a shorter period of time, and delayed to the end of the year. Each Year 2 class will visit the Junior School on the following days and times where they will spend the time with their new teacher and teaching assistant in their new classroom.

Friday 16th July, 9.45 – 11.15am

Oak Class Transition Visit

Monday 19th July, 9.45 – 11.15am

Willow Class Transition Visit

Tuesday 20th July, 9.45 – 11.15am

Sycamore Class Transition Visit

Year 2 children at Rose Green Infant School are to attend the Infant school as normal on these days, wearing their normal uniform, and school staff will walk the children to and from the schools at the appropriate times.

New Parents' Meetings, Monday 12th July

As we will be unable to all meet in the hall for a meeting, the new parent meetings will be held in small groups outside. Parents will be invited to visit the school, with their child, and will meet their child's new Year 3 teacher outside on the playground, as well as have an opportunity to visit their classroom. This will provide you with an opportunity to ask your child's new teacher any questions and Mr Craig will also be available for parents to talk to. These visits will take about 30 minutes each and will all be held on **Monday 12th July**. The specific timings and groupings are as follows:

3.45-4.15pm

| Oak Class | Sycamore Class | Willow Class |
|------------------|-----------------------|---------------------|
| Surnames: A-E | Surnames: A-GI | Surnames: A-Han |

...cont'd

4.30-5.00pm

| Oak Class | Sycamore Class | Willow Class |
|---------------|-----------------|-------------------|
| Surnames: G-M | Surnames: Gr-Ri | Surnames: Har-Pie |

5.15-5.45pm

| Oak Class | Sycamore Class | Willow Class |
|---------------|----------------|-----------------|
| Surnames: O-Y | Surnames: Ru-Y | Surnames: Pit-Y |

New Year 3 Classes

On Thursday 1st July, we will notify you of your child's new Year 3 teacher, at the same time as the rest of our school find out theirs. Children transferring from Rose Green Infant School will remain in their current class in Year 3, although we may choose to mix the classes later in Key Stage 2, if we feel it is appropriate.

With your new teacher letter, you will also receive our school prospectus pack, which will include your child's admission form, medical form and other permission forms. We will ask you to complete these and return them before the end of term. We suggest that you bring them with you on the New Parent's evening.

We will also send out a reminder of the details contained in this letter, with the prospectus.

School staff are already in communication with the Infant School with regards to effective handover of children's information to ensure we are fully prepared for every child. Class teachers will also visit your child's current Year 2 class to talk to them further before the end of term.

**Volunteers Wanted**

As part of our preparation for the next academic year, we are hoping that we will be able return to more normality in school, which hopefully will include allowing parent volunteers back into school. We are starting the process for recruiting volunteers now so that we can make arrangements for how volunteers are deployed as well as ensuring all volunteers have had their DBS checks completed and safeguarding training completed, so that we are ready to hit the ground running when we are allowed to.

With the children having missed a lot of schooling over the last couple of years, the support from volunteers is even more crucial. In particular we are looking for people who can regularly commit to at least one hour per week from September, to support children with their reading, and possibly some basic English or maths skills. All volunteers will need to have a successful DBS check and attend safeguarding training, which we have planned to hold on Thursday 9th September, depending on the latest guidance. If you feel you would be able to volunteer next academic year, please complete the form at the end of this letter and return to the Junior school as soon as possible. Many thanks for your help.

I hope this provides some further clarity of our end of year transition arrangements, after another disruptive year. If you have any queries, please do not hesitate to contact us: office@rosegreenjunior.co.uk

We very much look forward to seeing you all soon.

Yours sincerely,

Mr Philip Craig
Headteacher

Year 3 Parents Volunteering at Rose Green Junior School

| | | | |
|---------------|--|----------------|--|
| Child's name: | | Current Class: | |
|---------------|--|----------------|--|

| | | | |
|-------------------|--|------------------------|--|
| Volunteer's name: | | Relationship to child: | |
| Contact email: | | Telephone No: | |

I would be willing to volunteer in school on a regular basis from September. I will be available as follows (please tick):

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|----|--------|---------|-----------|----------|--------|
| AM | | | | | |
| PM | | | | | |

I understand that I will need to complete a successful DBS check and complete Safeguarding training provided by the school.

Rose Green Junior School is committed to promoting the safety and wellbeing of all children and we expect all staff, volunteers and visitors to share this commitment.

Signed:

Date: